

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



March 20, 1995

ALL-COUNTY LETTER NO. 95-14

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☒ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: Beginning Date of Services for Personal Care Services Program (PCSP).

REFERENCE: ACL #94-07

This letter defines the effective date of eligibility for PCSP. The effective date of service eligibility for PCSP is the same as it is for In-Home Supportive Services-Residual Program (IHSS).<sup>1</sup> Services are to be authorized effective the latest of the following dates:

1. The application date which is the date the county first receives a request from the applicant or the applicant's representative.<sup>2</sup>
2. The date the client becomes eligible for services if that occurs after the application date.
3. The date a provider begins providing services which the county social service staff authorize.<sup>3</sup>

Case documentation requirements differ between the two programs. The following is required documentation for PCSP funding:

- a. an application (SOC 295)<sup>4</sup>

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<sup>1</sup>Manual of Policies and Procedures (MPP) section 30-759.4

<sup>2</sup>MPP 30-009 and 30-759.4

<sup>3</sup>MPP 30-759.4

<sup>4</sup>MPP 30-759.1

- b. confirmation that the recipient is categorically needy<sup>5</sup>
- c. documentation that the applicant has a disabling condition that is expected to result in death within the twelve month period.<sup>6</sup>
- d. a SOC 293 needs assessment from which documents that the applicant needs specific personal care or paramedical services in order to remain safely at home, and that personal care or paramedical service is authorized as a PCSP task.<sup>7</sup>
- e. a SOC 427 confirming that the individual provider is an enrolled provider, or a signed SOC 431 (contract agency enrollment) in a county third party contract.<sup>8</sup>
- f. In addition, if the recipient is being granted services prior to October 1, 1994, there must be a SOC 425 (Physician's Certification of Medical Necessity, or a SOC 293 which serves as the Certified Medical Necessity)<sup>9</sup>. If a county chooses to obtain information from a physician and the documentation recommends specific PCSP eligible tasks, the county is bound to authorize those PCSP tasks.

If the recipient does not qualify for PCSP, the following documentation is required to grant a case for IHSS funding:

- a. an application (SOC295)<sup>10</sup>
- b. confirmation that the recipient is either status or income eligible.<sup>11</sup> Status eligibility is recorded on the SOC 295. Income eligibility is confirmed by a statement of facts (either MC210 or SOC310), MC221 (disability certification), and a budget either on an SOC 294A or SOC 294C or by the CMIPS system.

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<sup>5</sup>Title 22, Code of California Regulations (CCR) §51350(b) [also in MPP30-780.2(b)]

<sup>6</sup>22 CCR 51350(b) [also in MPP 30-780.2(b)]

<sup>7</sup>22 CCR 51350(b) [also in MPP 30-780.2(b)]

<sup>8</sup>22 CCR 51181 and 51204 [also in MPP 30-767.3 and 30-767.4]

<sup>9</sup>22 CCR 51350(c) [also in MPP 30-780(c)]

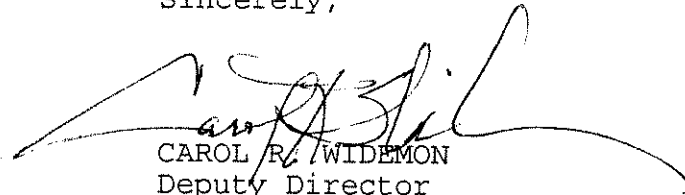
<sup>10</sup>MPP 30-759.1

<sup>11</sup>MPP 30-755

- c. a SOC 293 needs assessment form which documents that the applicant needs IHSS tasks in order to remain safely at home<sup>12</sup>.

Please contact your assigned Adult Services Policy analyst if you have any questions about this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Carol R. Widemon", is written over the typed name.

CAROL R. WIDEMON  
Deputy Director  
Adult Services Division

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<sup>12</sup>MPP 30-700.1 and 30-763.7